

HOW TO WRITE A REFERRAL LETTER TO A PATIENT

Essential pieces of information about the patient include: Full name, title and the patient's preferred name; Date of birth.

Good communication between primary and secondary care is essential for the smooth running of any health care system. Sometimes Primary care doctors refer patients to hospitals and specialists with only verbal instructions. Her usual medications are listed below. I will continue to review him three-monthly to monitor his risk factors and manage his medications. This article has been cited by other articles in PMC. Patients are referred to specialists when investigation or therapeutic options are exhausted in primary care or when opinion or advice is needed from them. The main contents use in this letter patients name, health condition, test reports, and other detail about patient deices and the referring doctor contact information include in this referral letter. Close the letter by asking for a response or by calling the recipient to action. Such letters could be inquiry letters to inquire after patients' medical records or thank-you letters to thank the recipients for saving the life of loved ones. A well-written referral can make all the difference when a patient visits a specialist, and show a level of care and expertise on the part of the referring clinician. This letter is mostly use in private clinics and hospitals to refer their patient in big hospitals. Studies of referral letters have reported that specialists are dissatisfied with their quality and content. If you are writing to thank a specific doctor who saved your life, for instance, mention the name of the doctor and pass your message accordingly. Now we offer you our selected referral letter template. Printed forms of the letter are kept in the practice and the doctor has to just fill up relevant information pertaining to the patient under each heading. There is not standard format available to compose referral letter from doctor hence most of medical centers and health care units use their own sample referral letter from doctor. Breakdown in communication could lead to poor continuity of care, delayed diagnoses, polypharmacy, increased litigation risk and unnecessary testing. Oftentimes your insurance company, or hospital, will require you have a referral from your general practitioner in order to see a specialist. This template is prepared in a professional way. No matter how capable your family physician is you may need to see a specialist at some point. To another medical specialist where shared care is anticipated in the longer-term Dear Dr [insert doctor name], Thank you for seeing Ms Rossetti for an opinion and suggested management in regard to her resistant hypertension. When writing referral letters, you need to know the people you are recommending well enough to bring the best of their skills, achievements, and character. Further things to consider when writing referral letters to doctors, nurses, hospitals Referral Letters Referral letters are letters written to recommend someone for a job, review, consultation, or further action. E-mail: moc. Based on the guidelines and systematic review of published articles, items of information to be included were decided. She developed a cough with angiotensin-converting enzyme inhibitors, but has tolerated candesartan. Hiring managers are more likely to look closely at applicants whom they share a mutual contact with.